



## MINUTES

### SENIOR CITIZENS ADVISORY BOARD

Tuesday, August 19, 2014 • 9:00 a.m.  
San Bruno Senior Center, 1555 Crystal Springs Road

#### WELCOME TO OUR ADVISORY BOARD MEETING

If you wish to speak on an item under discussion by the Board and appearing on the agenda, you may do so upon receiving recognition from the Board Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC COMMENT. In compliance with the American Disabilities Act, individuals requiring accommodation for this meeting should notify us 48 hours prior to the meeting (616-7150).

#### 1. CALL TO ORDER:

2. **ROLL CALL/ PLEDGE OF ALLEGIANCE:** Present: Chair Bill Goff, Vice Chair Barbara Luzaich, Ken Kreisel, Dorothy Carmichael, Flori Green, Elisa Geraldi, Absent: Ellen Donnelley, Karen Hornung

#### 3. ANNOUNCEMENTS:

#### 4. PRESENTATIONS:

5. **REVIEW OF AGENDA:** Added item 8.e. Preparation of Annual Report to City Council

6. **APPROVAL OF MINUTES:** Approve Minutes of the June 17, 2014 meeting

7. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)

#### 8. CONDUCT OF BUSINESS:

- a. Treasurer's Report - The Treasurer's report was accepted as presented. Motion to approve made by Board Member Kreisel, seconded by Board Member Green, approved unanimously by all Board Members present.
- b. Statistics: July 2014 – July 2014 statistics were reviewed by the Board
- c. Update on Senior Center Bus – Staff gave an update on the status of the Senior Center Bus. The California Highway Patrol has not yet released their report regarding the safety of the bus and staff is keeping in close communication with Public Services Department to find out when the report is received and when the bus can be put back in service. In the meantime, we will continue to use the rented Ford Flex to ensure the uninterrupted delivery of the Senior Center transportation program. While this is not the ideal solution for a few of our riders, it is our best alternative until the bus is back in service.
- d. Review Facility Smoking Regulations and Signage – Staff reviewed the state smoking regulations in light of a recent small fire that occurred on the back deck of the Senior

Center and asked the Board for input on the Senior Center's existing no smoking policy. Board Members agreed unanimously to prohibit smoking on the deck and only allow it 20 feet from the front entrance. The motion was made by Board Member Luzaich and seconded by Board Member Gerald. All Board Members present voted unanimously to approve. Staff will create announcements and purchase "No Smoking" signs to post in the appropriate areas. In order for a smooth transition, the new policy will go into effect October 1, 2014 so that residents can be properly informed of the change.

- e. Preparation of Annual Report to City Council – The Senior Advisory Board is scheduled to deliver their annual report to the City Council. Staff will prepare a draft presentation for review at the next meeting and confirm the date of the presentation. Board Member Carmichael agreed to give the presentation
9. **CORRESPONDENCE:** Several donations were made in memory of Milton Fillman. Staff prepared "thank you" letters and sent them to donors
10. **COMMENTS FROM BOARD MEMBERS:** Board Member Carmichael inquired about the recent decision to suspend accepting funds from the Pedro games. Staff informed the Board that there might be a question as to whether that is legally permissible, and until inquiries can be made to determine that, the acceptance of the funds has been halted. Staff will return next month with an update.

11. **AGENDA BUILDING:**

- a. Review Draft Annual Report to the City Council and Confirm Presentation Date
- b. Update on Senior Center Bus
- c. Update on Pedro Game
- d. Board Request for Information on the Feasibility of a Lighted Crosswalk at Cunningham Way and Crystal Springs Road
- e. Board Request for Information on the Feasibility of Marquee at the Senior Center

12. **ADJOURNMENT:** The meeting was adjourned by Chair Goff at 9:50 am

**\*\* POSTED PURSUANT TO LAW \*\***